Energy Conservation—Walkabout worksheet

School_____Date_____Time_____

Names of Reviewers_____

Use this worksheet to help you complete sections of the Energy Conservation EcoReview:

- Go to each room (i.e., classrooms, office, gym, lunchroom, etc.) and answer the questions below. Mark Yes or No for each question. Sometimes the questions might not be appropriate for every room (i.e., there are no computers or peripherals in the cafeteria). For those rooms, mark N/A for the answer and do not include these rooms in your calculation. **If your school population is *more* than 500 students** go to at least 50% of your school's rooms and answer the questions below. You must include the library, computer lab, cafeteria/lunchroom, photocopy room and some classrooms in your sample.
- Add up the results for each question and calculate the percentage of Yes answers. Using the table below, mark the Level achieved on the Energy Conservation EcoReview:

Yes 80+% of the time= Level 4	Yes 60-79% of the time=Level 3	Yes 40-59% of the time= Level 2	Yes below 40%= Level 1

Room # or Name	Lights are turned off when not required		Computer monitors are turned off when not in use		Computer peripherals such as printers, photocopiers and other electronic equipment are on standby when not in use and turned off at the end of the day.		Space around vents on walls, ceilings or window sills is kept free of obstruction.	
	Yes	No	Yes	No	Yes	No	Yes	No
Example: Rm 23	*X*			*X*		*X*	*X*	

Continued on reverse…

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Comments:_____

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